

**STUDENT APPLICATION FORM**

Initial Registration for Overseas Nurses (IRON)

Registered Nurse (RN)     Enrolled Nurse (EN)

Personal Details

1. Surname:

2. Given Name:

3. Middle Name/s:

4. Title: Mr.     Mrs.     Miss     Ms.     Dr.     Other

5. Marital Status: Single     Married     Divorced     Separated     Widow/Widower

6. Is this your legal name?  Yes     No    If not, what is your legal name?

7. Date of birth (dd/mm/yyyy)     8. Sex : Male     Female

9. Home Phone:  Yes     No    10. Mobile Phone:

11. E-mail:

12. Do you have access to SKYPE?  Yes     No   

13. Address in home country If yes, please provide SKYPE contact details

Street     City   
 Country     Postcode:

14. Address in Australia

Street     City   
 Country     Postcode:

15. Emergency Contact

Name   
 Relationship to you   
 Phone     E-mail

## 16. Confirmed Referee Details

Friends  Website  Advertisement  Agent

Others

### PRE REQUISITES FOR REGISTRATION WITH AHPRA

Are there any grounds on which the Australian Health Practitioners Regulations Agency (AHPRA) might refuse to register you as a nurse pursuant to The Health Practitioner Regulation National Law (Victoria) Act 2009 (these grounds include a substance abuse problem or a physical or mental impairment which significantly impairs your capacity to practice as a registered nurse or any disclosable criminal record)? YES  NO

Please refer to [www.nursingmidwiferyboard.gov.au](http://www.nursingmidwiferyboard.gov.au) for any further information.

If YES, please specify: \_\_\_\_\_

### APPLICATION PROCESS

- The Student Application Form is completed and submitted to Australian Centre of Further Education (ACFE) with supporting documents (Minimum Requirement for Enrolment)
- If application is successful you will be invited to interview. Interviews are conducted either at our office or via SKYPE.

### Application Requirements

Documents Required to Submit this Application Form

1. Australian Health Practitioner Regulation Agency (AHPRA) Student must provide an original certified true copy of the AHPRA Letter indicating which course they have permission to complete. This letter must be Valid. (A valid letter is 12 months from the date of issue)

2. Proof of English language Proficiency  
 • (IELTS) Academic module Test report a minimum overall score of 7 and a minimum score of 7 in each of the four components (two sitting is applicable within 6 months from the first exam)

• (OET) with a minimum score of B in each of the four components (two sitting is applicable within 6 months from the first exam)

• Pearson Test of English Academic (PTE Academic) with a minimum overall score of 65 and a minimum score of 65 in each of the four communicative skills (listening, reading, writing and speaking)-sitting two (if applicable)

• Test of English as a Foreign Language internet-based test (TOEFL iBT) with a minimum total score of 94 and the minimum scores of 24 for listening, 24 for reading, 27 for writing, and 23 for speaking. –two sitting if applicable.

3. Supporting documents

Please attach an up to date resume and a letter explaining the reason why you wish to enrol into the course.

4. IMMUNIZATION: Students need to provide evidence of Immunisation for Hepatitis B, Pertussis, Diphtheria, Tetanus, Measles, Mumps, Rubella, Annual Influenza vaccination, mantoux, and clear X-ray for Tuberculosis.

Additional Documents Required when accepted in the Program

1. Applicants must provide certified copies of all relevant information of nursing registration, and other nursing courses.

2. POLICE CLEARANCE: Students must provide a certified copy of a Police Clearance certificate from country of origin. National Police Check in Australia

3. On shore applicants must have a current working with children check (Victoria) or interstate equivalent.

4. OVERSEAS HEALTH INSURANCE: Student must provide evidence of having Overseas Health Insurance prior to starting course.

5. Certified Passport Copy and Two (2) passport-size certified photos taken within the last six (6) months

### Course Fee And Refund Policy

1. Application Fee: AUD \$250 (non-refundable) this fee is required together with a completed ACFE Application Form

2. Course Fee: AUD \$15,000 + \$1250 materials.

a. Initial Fee of \$7,500 (50% deposit) + \$1250 materials are required within 7 days of receiving the Letter of Offer and Invoice from ACFE. This fee will confirm your place in the IRON Program and your Clinical Placement.

b. The balance is required not later than one month prior to the start of the Course or as soon as the Applicant has been granted Visa by the Australian government.

### 3. Refunds

All students must refer and read the "Fees Charges and Refund Policy" located on the ACFE website on the following link:

<http://acfe.edu.au/students/fee-refund-policy/>

"I have read, understood and accept the SM25-Refund Policy pdf on your website."

Payment or participation in the program does not guarantee recommendation or registration with the Nursing and Midwifery Board of Australia (NMBA) within the Registered Nurse section of the AHPRA register, this requires successful completion of the program.

### PAYMENT DETAILS

(A) CREDIT CARD All VISA and MASTERCARD transactions will incur a 1% additional fee. AMEX are not acceptable.

VISA     MASTER CARD     CASH     BANK CHEQUE

Card Number

Card Holder Name  VERIFICATION CODE (last 3 digits on back of card)

Card Holder's Signature

EXPIRY DATE

AMOUNT

### (B) ELECTRONIC FUNDS TRANSFER (EFT)

Account Name: Australian Centre of Further Education Swift code: NATAAU3303M  
BSB: 083 091 Account Number: 162-440-439  
Bank Details: National Australia Bank Bank Address: 460 Collins St., Melbourne, VIC 3000 Australia  
Please include the Student name in the description box, so we are able to identify payment allocation.  
Please allow extra for Bank transfer fees for overseas applications.

### Student Declaration

In signing this form I agree:

- That the information I have provided on this form is true, correct and complete;
- To be bound by the applicable standards of conduct, statutes, regulations, policies and procedures of Australian Centre of Further Education including any variations that are made from time to time
- I read and accept the "Fees, Charges and Refund Policy" of the Australian Centre of Further Education
- I understand that failure to comply with any of the above may result in being unable to register as Registered Nurse in Australia with AHPRA

Student Signature

Date

Please return this Form along with supporting documents to:

The Administrator  
Australian Centre of Further Education Pty Ltd.  
Level 5, 341 Queen Street. Melbourne 3000 AUSTRALIA

Tel: +613 8600 8600 | Fax: +613 9670 0454 | Email: [info@acfe.edu.au](mailto:info@acfe.edu.au)