

## Overview

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

## Career pathway

BSB61015  
Advanced Diploma of Leadership and Management.

## Possible job roles

Team leader  
Call centre manager  
Branch manager  
Senior manager  
Operations manager

## Units of Study

- |            |   |  |
|------------|---|--|
| BSBLDR501  | - | Develop and use emotional-intelligence.              |
| BSBMGT517  | - | Manage operational plan.                             |
| BSBLDR502  | - | Lead and manage effective workplace relationships.   |
| BSBWOR502  | - | Lead and manage team effectiveness.                  |
| BSBCUS501  | - | Manage quality customer service.                     |
| BSBFIM501  | - | Manage budgets and financial plans.                  |
| BSBMGT502  | - | Manage people performance.                           |
| BSBMGT516  | - | Facilitate continuous improvement.                   |
| BSBRISK501 | - | Manage risk.   |
| BSBADM502  | - | Manage meetings.                                     |
| BSBHRM512  | - | Develop and manage performance-management processes. |
| BSBWRK510  | - | Manage employee relations.                           |

## Entry Requirements

- 18 Years of age and above
- International students may provide proof of a level of English proficiency of IELTS level 5.5 or equivalent.
- Documentation according to DIBP requirements

## Duration

52 Weeks inc. term breaks

## Fees

\$9,750 AUD\*

\*Fees include Administration Fee and Material Fee

\*Fees are subjected to changes